



ELLISTOWN & BATTLEFLAT PARISH COUNCIL



Parish Clerk - Karen Turrell

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Ellistown & Battleflat Parish Council Agenda

I hereby give notice that a meeting of Ellistown & Battleflat Parish Council will be held at **Ellistown Primary School, Whitehill Road, Ellistown on Wednesday 13th September 2017 at 7.00pm.**

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

Signed: *Karen Turrell* Dated: 6th September 2017
Clerk to the Council

1. Apologies

To receive apologies for absence and to consider whether to approve reasons given.

Members are reminded that apologies and reason for absence for this meeting must be given to the Clerk at the earliest convenience.

2. Declaration of Interests

To receive any disclosable pecuniary and non-pecuniary interests from members on matters to be considered at the meeting.

The disclosure must include the nature of the interest. If an interest becomes apparent to a member during the course of a meeting that has not been disclosed under this item, the member must disclose it immediately. Members may remain in the meeting and take part fully in discussion and voting unless the interest is pecuniary.

3. Minutes

To APPROVE and sign the minutes from the meeting of the 28th June, 2017.

4. County Council report (allocated time 5 mins)

5. District Council report (allocated time 5 mins)

- 6. Police report** (allocated time 5 mins)
- 7. Public Recess**
Meeting to be adjourned for 15 minutes to receive representation from the Public.
- 8. Co-option of Councillor**
To consider the application and AGREE to the Co-option of the applicant.
- 9. Litter Pick Update**
To receive an update.
- 10. Brian Mee Concrete Planters – Village Entrance**
To AGREE in retrospect to the weeding and planting of the concrete planters at village entrances over the summer break. (Co-ordinated by Chairman and Clerk in accordance with Financial Regs).
- 11. Litter Bin - Londis**
To discuss and AGREE to a further request made by Londis proprietor.
- 12. Rushby Road Play Park Fence/Gate – Emergency Repairs**
To AGREE in retrospect to emergency repairs on fence/gate at play park over the summer break. (Co-ordinated by Chairman and Clerk in accordance with Financial Regs).
- 13. Rushby Road Fence Repair - Quote**
To receive and AGREE to the quote from Brian Mee for the damaged Bird-mouth fencing near to the entrance of Rushby Road on the grass verge.
- 14. Wreath Purchase - Remembrance**
To AGREE to the purchase of wreaths from the Royal British Legion for the upcoming Remembrance Sunday and to discuss any events being held and requirements from the Parish Council for these events.
- 15. WW1 Commemoration Bench - Quote**
To receive the quote for the bench which was viewed at June's meeting.
- 16. Neighbourhood Plan Update**
To receive an update.
- 17. Full Council Meetings**
To discuss the frequency of Parish Council meetings for the future and consider a timetable for the upcoming year.
- 18. Grounds Maintenance**
To receive a report from Cllr Pollard/Clerk.
- 19. Lamppost Poppies**
Further to electronic communication, sent to all Cllrs by the Clerk, AGREE in retrospect to the purchase of 50 lamppost poppies, from the Royal British Legion, which will be displayed around the village for Remembrance day at a cost of £3 per poppy. The Clerk is to arrange the displaying of the poppies and the removal.

20. Mick George Grant Payment

To AGREE, following the successful £45k bid for funding, from Mick George, for the Rushby Road Play Park, to pay the Contributing Third Party (CTP) sum of £5026 from the Mountpark fund. This is a requirement for any donation given by Mick George to secure the funding.

21. Community Fund Application

To receive and AGREE on the application from Friends of Ellistown.

22. Penny Wakefield Woodland Picnic Benches

To receive and AGREE on quote for replacement picnic benches at Penny Wakefield Woodland.

23. New Printer

To AGREE in retrospect to the purchase of a new printer following the breakdown of the old one. (Co-ordinated by the Chairman and Clerk in accordance with Financial Regs).

24. Play Park Repairs

To receive and AGREE to one of the quotes from Brian Mee and LRP in respect of the repairs to equipment on the play parks following the annual inspection.

25. Clerk's report

To RECEIVE a report from the Clerk. **See Appendix 1 which will be available at Meeting**

26. Finance

- a. To AGREE to pay invoices from the previous month/s.
See Appendix 1 (Payment Schedule) received with Agenda.
- b. Chairman to REVIEW, SIGN & DATE bank statement/s from previous month/s.
- c. Cheques and Payment Vouchers presented for SIGNING.
- d. To AGREE to set up a Direct Debit for the payment of the allotment water bill.
- e. To ADOPT Internal Control Policy – the Councils method of ensuring sound measures are in place relating to its financial matters.

27. Planning

<p>Planning Application Reference: 17/00048/OUTM Proposal: Erection of units for light industrial B1 and storage and distribution B8. Location: Land to rear of Charnwood Arms, Bardon.</p>	<p>Permission Granted</p>
<p>Planning Application Reference: Proposal: Conversion of garage to living accommodation and installation of bay window. Location: 2 Colliers Way, Ellistown.</p>	<p>Permission Granted</p>

Planning Application Reference: 17/00834/FUL Proposal: Single storey rear conservatory. Location: Little Acre, East Lane, Bardon.	Permission Granted
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To receive notice of any planning consent given or declined since the issuing of the Agenda.

Planning Application Reference: 2017/CM/0235/LCC Proposal: Mick George Ltd. - Excavation and temporary stockpiling of approximately 60,000 cubic metres of clay Location: Ellistown Quarry, Whitehill Road, Ellistown, Coalville, Leicestershire, LE67 1HY	
Planning Application Reference: 17/01171/FULM Proposal: Installation of barriers, lineage, traffic lights, speed bumps and a gatehouse for a HGV pre check-in. Location: Amazon Distribution Centre, Beveridge Lane, Ellistown.	For info only Emailed No comment
Planning Application Reference: 17/01177/FUL Proposal: Erection of a single storey side extension to provide for a garage and utility room. Location: 20 Spencer View, Ellistown.	For info only Emailed No comment
Planning Application Reference: 17/00972/FUL Proposal: Erection of outbuilding – retrospective. Location: 22 Whitehill Road, Ellistown.	For info only Emailed No comment
Planning Application Reference: 17/00836/FUL Proposal: Erection of a first floor side extension Location: 6 Elton Way, Ellistown	For info only Emailed No comment

To consider any planning applications received since the issuing of the Agenda.

28. Consultations

None received

29. Date, time and venue of the next meeting

Wednesday 25th October 2017 - 7.00 pm at Ellistown Primary School, Whitehill Road, Ellistown LE67 1EN.

30. Confidential (Items 31 & 32) - Closed Session

The CHAIRMAN is to take a vote to RESOLVE to go in to a PRIVATE SESSION in accordance with the **Public Bodies (Admission to Meetings) Act 1960** in view of the CONFIDENTIAL nature of the business to be transacted in the next item.

31. Pension Auto-enrolment

Due to the Clerk's recent pay increase the Council has a legal obligation to enrol the Clerk in to a pension scheme. Further to discussing this with NWLDC and LRALC, to AGREE to seek advice from an Independent Financial Adviser.

32. Salary Payment

To AGREE to changes in the way the Clerk receives salary and the date it is paid.

33. Time Owed

To AGREE how the Clerk will repay hours owed to the PC.

34. Open Session

The CHAIRMAN is to take a vote to RESOLVE to return to an OPEN SESSION.

All persons present are reminded that the meeting may be recorded and by attending this meeting you are giving your consent to being recorded.