



# ELLISTOWN & BATTLEFLAT PARISH COUNCIL

**Parish Clerk:** Mrs Karen Turrell

**Address:** NWL Council Offices, Coalville,  
Leicestershire, LE67 3FJ

**Tel No:** 07949 645139

**Email:** [ellistownclerk@yahoo.co.uk](mailto:ellistownclerk@yahoo.co.uk)

**Website:** [www.ellistown.org.uk](http://www.ellistown.org.uk)

## Ellistown & Battleflat Parish Council Agenda

I hereby give notice that a meeting of Ellistown & Battleflat Parish Council will be held at **Ellistown Primary School, Whitehill Road, Ellistown on Wednesday 22<sup>nd</sup> March 2017 at 7.00pm.**

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

**Signed:** *Karen Turrell*

**Dated:** 15<sup>th</sup> March 2017

**Clerk to the Council**

### 1. Apologies

To receive apologies for absence and to consider whether to approve reasons given. Members are reminded that apologies and reason for absence for this meeting must be given to the **Clerk** at the earliest convenience.

### 2. Declaration of Interests

To receive any disclosable pecuniary and non-pecuniary interests from members on matters to be considered at the meeting.

The disclosure must include the nature of the interest. If an interest becomes apparent to a member during the course of a meeting that has not been disclosed under this item, the member must disclose it immediately.

Members may remain in the meeting and take part fully in discussion and voting unless the interest is pecuniary.

### 3. Minutes

To APPROVE and sign the minutes from the meeting of the 22<sup>nd</sup> February 2017.

4. **County Council report** (allocated time 5 mins)
5. **District Council report** (allocated time 5 mins)
6. **Police report** (allocated time 5 mins)
7. **Public Recess**  
Meeting to be adjourned for 15 minutes to receive representation from the Public.
8. **Community Fund Application**  
To review an application for an Over 50's Dinner/Dance and AGREE to support the application. **See Appendix 5**
9. **Electronic Agenda/Information**  
To discuss and AGREE upon whether the Clerk will send out the Agenda and all other information/correspondence intended for Councillors electronically in the future. To take in to account the time, resources and funds required for the issuing of the Agenda as a hard copy.  
Councillors can opt in/out at any time by giving or withdrawing consent in writing to the Clerk.
10. **Allotment Gates & Fencing**  
To receive the quote given by LRP Solutions and to AGREE for them to go ahead with the removal of the old, damaged fence and fit with a new one, the removal of the metal farm gate and refit and remove the old wooden gates to be replaced with new kissing gates, stored by LRP. To AGREE in retrospect for the emergency repair of the fence as authorised by the Clerk under Delegated Authority.
11. **Electricity Supply**  
To AGREE to continue with Eon as the current supplier of electric to the Feeder Pillar, Adjacent to Millennium Feature.
12. **Scribe – Accounting Package**  
The accounts package is coming up for yearly renewal. To AGREE to continue with the current supplier – Scribe.
13. **Bin Stickers**  
To AGREE whether the Parish Council would like to purchase a supply of 30mph Bin Stickers for residents to use on their bins so that they are visible when out on the pavement.
14. **Website Provider**  
To AGREE the continuation of 2Commune as the provider of the Parish Council website.
15. **Meeting Dates**  
To AGREE meeting dates for April-December 2017, including the Annual Meeting of the Parish Council in May, along with the Annual Parish Meeting in May.

**16. Litter Picks and Fly Tip Removal**

To AGREE in retrospect the removal of fly tipping and large amounts of litter/dog fouling from the village in December 2016.

**17. Traffic Working Group**

To receive an update from the Working Group. For info only.

**18. Leisure and Recreation Consultation**

To APPROVE the survey and AGREE on the date of the six week consultation period. **See Appendix 3.**

**19. Planning**

To consider any planning applications received since the issuing of the Agenda.

To receive notice of any planning consent given or declined since the issuing of the Agenda.

**20. Clerk's report**

To receive a report from the Clerk. **See Appendix 4.**

**21. Finance**

- a. To AGREE to pay invoices from the previous month. **(See Appendix 4 List of payments)**
- b. Chairman to check Bank Statement and sign.
- c. Cheques and Payment Vouchers presented for signing.

**22. Grounds Maintenance**

Cllr Pollard to give an update on the progress of Grounds Maintenance in Ellistown.

**23. Annual Playground Inspection**

To AGREE that the annual inspection is undertaken by The Play Inspection Company as done so previously. Quote sent electronically to all Cllrs.

**24. Consultations**

- **Beveridge Lane – Imposition of a de-restricted road (Order 201)**  
– sent electronically
- **TOWN AND COUNTRY PLANNING ACT 1990 – section 257**  
**CONFIRMATION OF FOOTPATH DIVERSION ORDER 2016 -**  
**N50, N51, N52 EXTINGUISHMENT AND N108 CREATION, BATTLEFLAT FARM,**  
**ELLISTOWN – For information only.**
- **Post Office Re-location – Confirmation to proceed with proposal – For**  
**information only.**

**25. Date, time and venue of the next meeting**

Wednesday 26<sup>th</sup> April 2017 - 7.00 pm at Ellistown Primary School, Whitehill Road, Ellistown LE67 1EN

**A vote will be taken at this point, by the Chairman, to consider moving in to a closed session due to the confidential nature of the following business.**

**26. Staffing Matters**

- a.** Salary review under the NALC/SLCC 2016-2018 National Salary Award agreement. **See Appendix 1**
- b.** To AGREE the Clerk's Job Specification in preparation for the Job Role Evaluation. **See Appendix 2**

**All persons present are reminded that the meeting may be recorded and by attending this meeting you are giving your consent to being recorded.**