



# ELLISTOWN & BATTLEFLAT PARISH COUNCIL

**Parish Clerk:** Mrs Karen Turrell

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## Ellistown & Battleflat Parish Council Agenda

I hereby give notice that a meeting of Ellistown & Battleflat Parish Council will be held at **Ellistown Primary School, Whitehill Road, Ellistown** on **Wednesday 28<sup>th</sup> June 2017** at **7.00pm**.

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

**Signed:** *Karen Turrell*

**Dated:** 22<sup>nd</sup> June 2017

**Clerk to the Council**

### 1. Apologies

To receive apologies for absence and to consider whether to approve reasons given. Members are reminded that apologies and reason for absence for this meeting must be given to the **Clerk** at the earliest convenience.

### 2. Declaration of Interests

To receive any disclosable pecuniary and non-pecuniary interests from members on matters to be considered at the meeting.

The disclosure must include the nature of the interest. If an interest becomes apparent to a member during the course of a meeting that has not been disclosed under this item, the member must disclose it immediately.

Members may remain in the meeting and take part fully in discussion and voting unless the interest is pecuniary.

### 3. Minutes

To APPROVE and sign the minutes from the meeting of the 17<sup>th</sup> May, 2017.

- 4. County Council report** (allocated time 5 mins)
- 5. District Council report** (allocated time 5 mins)
- 6. Police report** (allocated time 5 mins)
- 7. Public Recess**  
Meeting to be adjourned for 15 minutes to receive representation from the Public.
- 8. Brian Mee Quote – Hanging Basket Structures**  
To receive and AGREE the quote given by Brian Mee for refurbishing the hanging basket structures.
- 9. Brian Mee Quote – Village Entrance Improvements**  
To receive and AGREE the quote given by Brian Mee for the supply and fitting of gates and planters on the village entrances.
- 10. Dropped Kerb – Penny Wakefield Woodland Entrance, Rushby Road**  
To receive and AGREE to the quote for the dropped kerb at the entrance to the woodland from Rushby Road.
- 11. Christmas Lights**  
To receive and AGREE to the quote from Lumalite for the installation and maintenance of Christmas lights on the Millenium Green.
- 12. Spencer View Play Park – Fence Repair**  
To receive and AGREE to the quote from Brian Mee.
- 13. Rushby Road/Beveridge Lane – No HGV Signs**  
To AGREE to the quote received for the installation of 'No HGV' signs.
- 14. Additional Beehive at Allotments**  
To AGREE to the installation of a fourth beehive at the allotments.
- 15. Play Park Refurbishments**  
To receive the Annual Inspection report and discuss the repair and maintenance required.
- 16. Equality Act 2010 – Council Statement**  
To ADOPT the updated version of the above document.
- 17. Data Protection Registration**  
To AGREE to set up an annual Direct Debit to ensure compliance.
- 18. Grounds Maintenance**  
To receive a report from Cllr Pollard/Clerk

## 19. Planning

|   |                           |
|---|---------------------------|
| <b>Planning Application Reference: 17/00504/FUL</b><br><b>Proposal:</b> Erection of a detached garage<br><b>Location:</b> 90 Whitehill Road, Ellistown, Coalville, Leicestershire                                 | <b>Permission Granted</b> |
| <b>Planning Application Reference: 17/00313/FUL</b><br>Gatehouse, barrier and gates to Access, Amazon, Interlink Way East, Bardon Hill, Coalville.<br><b>Sent to Cllrs electronically due to time restraints.</b> | <b>Permission Granted</b> |
| <b>Planning Application Reference: 17/00490/FUL</b><br><b>Proposal:</b> Conversion of integral garage in to living accommodation<br><b>Location:</b> 1 Swinfen Close, Ellistown                                   | <b>Permission Granted</b> |

To receive notice of any planning consent given or declined since the issuing of the Agenda.

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| <b>Planning Application Reference: 17/00633/REMM</b><br><b>Proposal:</b> Erection of buildings for B2 and/or B8 employment and associated works<br><b>Location:</b> Land South of Interlink Industrial Estate, Victoria Road, Ellistown |  |
|---|--|

To consider any planning applications received since the issuing of the Agenda.

## 20. Clerk's report

To RECEIVE a report from the Clerk. **See Appendix 2 which will be available at Meeting**

## 21. Finance

- a. To AGREE to pay invoices from the previous month. **See Appendix 1 (Payment Schedule) received with Agenda.**
- b. Chairman to REVIEW, SIGN & DATE bank statement/s from previous month/s.
- c. Cheques and Payment Vouchers presented for SIGNING.
- d. To ADOPT the updated Financial Regulations.
- e. To RECEIVE the Internal Auditor's report for 2016/17.

## 22. Litter Picks

To AGREE to the quote provided by LRP for the regular litter picks.

## 23. WW1 Centenary 2018

To begin discussions on how best to remember the end of the Great War.

**24. Consultations**

None received

**25. Date, time and venue of the next meeting**

Wednesday 13th September 2017 - 7.00 pm at Ellistown Primary School, Whitehill Road, Ellistown LE67 1EN. PLEASE NOTE – An Extraordinary Meeting may be called by the Chairman or two Members may sign a requisition requesting one be convened

**26. Confidential (Item 27) - Closed Session**

The CHAIRMAN is to take a vote to RESOLVE to go in to a PRIVATE SESSION in accordance with the **Public Bodies (Admission to Meetings) Act 1960** in view of the CONFIDENTIAL nature of the business to be transacted in the next item.

**27. Pension Auto-enrolment**

Due to the Clerk's recent pay increase the Council has a legal obligation to enrol the Clerk in to a pension scheme. To AGREE to seek advice from an Independent Financial Adviser.

**28. Open Session**

The CHAIRMAN is to take a vote to RESOLVE to return to an OPEN SESSION.

**All persons present are reminded that the meeting may be recorded and by attending this meeting you are giving your consent to being recorded.**