



ELLISTOWN AND BATTLEFLAT PARISH COUNCIL

Parish Clerk: Mr Paul Goodman, Council Offices, Coalville, Leicestershire LE67 3FJ. (tel: **07881 203273**)(email: ellistownclerk@yahoo.co.uk)

Website: <http://ellistownandbattleflat.leicestershireparishcouncils.org>

AGENDA FOR THE MEETING OF THE COUNCIL ON **18th NOVEMBER 2015 AT 7.00pm** **Ellistown Primary School**

1. To RECEIVE and APPROVE apologies for absence
2. To RECEIVE any declarations of Discloseable Pecuniary Interest
3. To ELECT a Vice chair of the Parish Council
4. To SIGN any cheques for outstanding payments
5. To AGREE a final response to planning consultations

Meeting to be adjourned for 15 minutes

6. Public participation and police report

The meeting is adjourned for up to 15 minutes to allow members of the public to ask questions and raise items of concerns

Meeting to be reconvened

7. To CONFIRM the minutes of the meeting held on 21st October 2015 and to NOTE the actions of the Clerk
8. To RECEIVE the Clerk's report
9. To RECEIVE a report from the Young People's Council - Ms L Fox

11. To RECEIVE an update on Financial matters:
 - 11i To APPROVE the payments for Vouchers (69- 81)
 - 11.ii To CONFIRM the bank reconciliation at 31st October 2015
 - 11.iii To RECEIVE a budget report profiling current income and expenditure as at 31st October 2015

12. To RECEIVE a report from the Clerk on budget preparations
13. To ADOPT the recommendations of the consultant regarding the process for tendering for Grounds maintenance, to AGREE the specification for 2016-19 and to AGREE a fair and transparent system for marking applications to tender
14. To CONSIDER staffing issues:
 - Contract of employment (Clerk)
 - Salary scale (Clerk)
15. Code of conduct training, 8th December 2015.
16. To RECEIVE brief reports from and ask questions from County Councillor and District Councillor
17. Date, Time and Place of next meeting