



ELLISTOWN & BATTLEFLAT PARISH COUNCIL

Parish Clerk: Mrs Karen Turrell

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Ellistown & Battleflat Parish Council Agenda

I hereby give notice that a meeting of Ellistown and Battleflat Parish Council will be held at Ellistown **Primary School, Whitehill Road, Ellistown** on **Wednesday 16th November 2016** at **7.00pm**.

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

All persons present are reminded that the meeting may be recorded and by attending this meeting you are giving your consent to being recorded.

Your are kindly requested to make it known to the Chairman if you intend to record or film this meeting.

Signed:

Dated: 9th November 2016

Clerk to the Council

1. Apologies

To receive apologies for absence and to consider whether to approve reasons given. Members are reminded that apologies and reason for absence for this meeting must be given to the **Clerk** at the earliest convenience.

2. Declaration of Interests

To receive any disclosable pecuniary and non-pecuniary interests from members on matters to be considered at the meeting.

The disclosure must include the nature of the interest. If an interest becomes apparent to a member during the course of a meeting that has not been disclosed under this item, the member must disclose it immediately.

Members may remain in the meeting and take part fully in discussion and voting unless the interest is pecuniary.

3. Minutes

To approve and sign the minutes from the meeting of the 19th October 2016.

4. County Council report (allocated time 5 mins)

5. District Council report (allocated time 5 mins)

6. Police report (allocated time 5 mins)

7. Public Recess

Meeting to be adjourned for 15 minutes to receive representation from the Public.

8. Skate park/Community Building

To agree to look at commencement of a feasibility study in respect of providing a self-sustaining Skate park/Community Building for the Parish.

9. Traffic Issues

To discuss and agree to put in place resolutions around the increasing dangers for residents (especially younger and older ones) of an excessive increase in traffic due to unregulated development within and around Parish boundaries.

To also agree that this cannot be resolved in one Meeting and that it will become an ongoing Agenda item.

10. Community Fund Application

To receive an application from Ellistown Primary School for funding of sound and lighting equipment.

11. Funding for Trips

To discuss whether the Parish Council would agree to provide the funding of trips out for the older/less mobile/more vulnerable resident's in Ellistown and ascertain what responsibilities fall to the Parish Council if they were to fund the trips.

12. Meeting Dates - 2017

To agree the dates and number of Meetings in 2017.

13. Planning

To consider any planning applications received since the issuing of the Agenda.

14. Clerk's report

To receive a report on the Clerk's progress.

15. Finance

a. To agree to pay invoices from the previous month.

b. To agree to a Budget setting meeting date, time and attendees.

c. To discuss changing the bank account from the Co-operative to Natwest.

16. Consultations

- Good Design for NWL - Supplementary Planning Document.
Sent electronically - please read before the Meeting
- Playing Pitch Strategy - Parish Town Council Survey.

17. Boundary Changes

To discuss planned boundary changes and agree how the Council will inform residents of these changes.

18. Grounds Maintenance

Cllr Pollard to give an update on the progress of Grounds Maintenance in Ellistown.

19. Date, time and venue of the next meeting

Wednesday 14th December 2016 - 7.00 pm at Ellistown Primary School, Whitehill Road, Ellistown LE67 1EN.

20. Personnel Matters

- Agree the Clerk's Contract/Terms of Employment.
- Agree to Jake Atkinson of LRALC undertaking an appraisal of the Clerk's role to advise the Council on the recommended pay scale.
- Agree to the Chairman and Vice Chairman undertaking employee appraisals on an annual basis.
- Agree on a date for the Clerk to commence the CiLCA training.

The Public and Press are most welcome to attend all meetings of the Parish Council.